

## **Executive Director**

### **Job Requirements**

Education, training, experience:

The ideal candidate should be a leader comfortable in a wide variety of external roles, representing the membership and the industry at various levels of government, both with elected officials and with public staff and in collaboration with other business groups. In these settings, the Executive Director is often the external face of XYZ. The strategic plan is committed to membership growth so the ideal candidate should have demonstrated marketing, sales and communications skills and have participated in organizational growth, preferably of a membership-based organization. Since XYZ depends to a great extent on the volunteer members assisting with all functions, comfort with motivating volunteers and working with a board of directors is preferred.